

**Curriculum Guidebook: Library
2018-2019**

Guide ID	Description	Gr PK	Gr K	Gr 1	Gr 2	Gr 3	Gr 4	Gr 5	Gr 6	Gr 7	Gr 8
Orientation to Information Resources											
014	Locates and names the easy, nonfiction, paperback, and magazine sections of the collection	X	X	X	X	X	X				
015	Uses appropriate procedures at the circulation desk to checkout and return material	X	X	X	X						
016	Begins to recognize real and make believe	X									
017	Tells the difference between fiction and nonfiction	X	X	X	X						
018	Locates the Library Media Center (LMC)		X								
021	Shows proper respect and care of materials, facilities, and equipment	X	X	X	X	X	X				
023	Calls the LMS and staff by names and asks for assistance		X	X							
024	Identifies left to right, top to bottom shelf arrangement		X	X	X	X	X				
025	Demonstrates that easy books are arranged in alphabetical order by author's last name		X	X	X						
026	Tells that a book's spine label gives information about its location on a shelf		X	X							
027	Keeps books and materials in order when browsing		X	X	X	X	X				
028	Identifies information in a variety of formats: print and nonprint (including electronic media)		X	X	X	X					
102	Locates the library catalog (card/online) and observes it in use			X							
104	Locates encyclopedias and explains in simple terms the purpose of their use if applicable			X							
105	Locates dictionaries and explains in simple terms the purpose of their use if applicable			X	X	X					
108	Locates and uses the technology areas (with assistance) if applicable			X	X	X					
204	Identifies basic videoconferencing devices (if applicable)				X						X
205	Tells that encyclopedias, dictionaries, and atlases are part of the reference section				X	X		X			
206	Locates atlases and explains the purpose of their use				X		X				
207	Locates the biography sections and defines the terms				X						
300	Defines the difference between biography and autobiography and states that they are shelved by subject's last name					X	X	X	X		
308	Uses the library catalog (card/online) independently to locate material by author, title, subject, or key word					X	X	X	X		
310	States that the purpose of the Dewey Decimal System is to classify and arrange nonfiction books numerically by subject					X	X	X			
311	States that the spine label displays the book's call number and determines the location of the book on the shelf					X	X	X			
312	Locates specific subjects of interest in the nonfiction section with assistance					X	X				
313	States that the library catalog (card/online) is an index to the LMC collection					X	X	X	X		

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316	Locates the fiction sections and defines the terms						X				
400	Applies knowledge that the periodical section consists of magazines for pleasure reading and other materials that provide current information						X	X	X	X	X
401	States that the Dewey Decimal System is divided by subject into ten major classifications						X		X		
403	Uses the Dewey Decimal System to locate nonfiction material by subject						X	X			
405	Demonstrates knowledge of parts of a book: title, author, illustrator, publisher, copyright, table of contents, index, glossary, appendix, and bibliography						X	X	X		
408	Tells that encyclopedias, dictionaries, atlases, databases, and almanacs are part of the reference section						X				
501	Applies knowledge of the ten classes of the Dewey Decimal System and understands their arrangement							X	X	X	X
502	Locates special reference books and understands their uses (biographical dictionary, geographical sources, almanacs, etc.)										
512	Applies knowledge that the reference section contains materials (print and nonprint) that are not read from beginning to end, and are not checked out							X	X	X	X
606	Interprets information in magazine indexes (electronic or print)										
607	Locates and defines the various parts of a newspaper								X	X	X
Selection Utilization of Information Resources											
002	Verbalizes requests for help in locating materials	X	X								
003	Selects books based on interest and/or need with assistance	X	X								
010	Identifies the parts of a book including cover, spine, bar code, spine label, and title page	X	X	X							
012	Identifies the title as the name of the book	X	X	X							
013	Tells that the title of the book and the names of the author and illustrator are found on the title page	X	X	X							
019	Explains the difference between an author and illustrator	X	X	X							
022	Uses magazines for information and/or recreational reading			X	X						
100	Selects easy/fiction books arranged alphabetically by author's last name			X							
103	Alphabetizes words as an aid in locating materials			X	X	X					
200	Uses the spine label to locate a book				X						
201	Uses primary encyclopedias, atlases and databases if applicable (print and electronic) as sources of information										
202	Demonstrates that when selecting from the nonfiction section, books about the same subject are grouped together				X						
203	Locates books in the library catalog card/online, with assistance				X	X					

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208	Uses the table of contents and index as guides to the contents of a book				X	X	X				
209	Identifies additional information on the title page: publisher and place of publication				X	X	X				
301	Skims/scans material to get an overview and to select relevant information					X	X	X			
302	Uses an elementary atlas to interpret a map					X					
303	Uses encyclopedia aids such as guide words, charts, maps, illustrations, and subheadings					X	X	X			
304	Selects biographies and autobiographies by subject's last name					X	X	X			
305	Interprets the parts of a call number					X	X				
306	Uses guide words in a primary dictionary or glossary to locate words and their meanings					X					
307	Uses effectively an elementary thesaurus					X	X				
309	Locates a book by title, author, subject and key word using the library catalog (card/online, with assistance)										
402	Uses simple search techniques to locate information in electronic media						X	X	X		
500	Evaluates sources of information for usefulness, accuracy, and currency (ex: copyright date) in print and nonprint sources							X	X	X	X
503	Demonstrates recognition of bibliographic information for different types of resources							X	X	X	X
504	Broadens or narrows a topic in order to find that subject in the library catalog (card/online), reference books, or electronic resources										
505	Uses keywords in electronic searches										
506	Uses biographical information in collective and individual biographies							X			
507	Uses an index and coordinates to locate maps and find specific sites in atlases							X			
508	Uses effectively a thesaurus in dictionary form							X			
509	States the purpose and arrangement of the almanac and uses it to locate information							X	X		
600	Compiles a complete bibliography of both print and nonprint sources using MLA format								X	X	X
601	Distinguishes between and uses primary and secondary sources								X	X	X
602	Uses and interprets graphic sources for information: maps, charts, pictures, diagrams, bar and picture graphs, tables, schedules, etc.										
603	Uses print or electronic encyclopedias for answering questions, for an overview of a topic, for background information, and as a starting point for research								X	X	X
604	Extends research to use specific reference resources such as bibliographies, periodicals, literary criticism, handbooks, manuals, thesauruses, government documents, books of quotations, etc.										X

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605	Extends research to use specific reference resources such as gazetteers, biographical indexes, atlases, specialized indexes										
700	Uses a periodical index (print or electronic) to access periodicals for information									X	X
701	Determines the reference source most appropriate for a specific purpose									X	X
702	Applies knowledge of computer search techniques (Boolean, hierarchical, analytical, and truncation) when accessing information from various electronic resources									X	X
800	Evaluates sources of information for contributor's/producer's motive, point of view, bias, authority, and intended audience										X
801	Distinguishes among fact, nonfact, opinion, and propaganda										X
Literature/Information Appreciation											
001	Experiences visual media (nonprint)	X		X							
004	Listens to literature for pleasure and information	X	X	X							
005	Demonstrates comprehension of materials read or heard	X	X	X							
006	Uses illustrations to acquire a greater understanding of the story	X	X	X							
007	Predicts outcomes	X	X	X							
008	Relates elements of literature to personal experiences	X	X								
009	Participates in storytelling, drama, songs, puppetry, fingerplays, and poetry	X	X	X							
011	Demonstrates awareness of literature from various cultures and genres: nursery rhymes, fairy tales, folklore, poetry, etc.	X	X	X	X						
020	Identifies books that are special award winners: Caldecott, Volunteer State, Coretta Scott King, etc.	X	X	X							
029	Shares opinions about materials heard, read, or viewed		X	X	X						
101	Shares books by favorite authors and illustrators			X							
106	Identifies the unique styles of authors and illustrators			X	X						
107	Identifies differences between original works and adaptations			X	X	X					
314	Experiences a wide variety of literature on an appropriate level, including chapter books					X					
315	Identifies author's purpose					X	X				
317	Identifies different types of fiction: realistic fiction, historical fiction, science fiction, mystery, fantasy, genres, etc.					X	X				
406	Identifies additional award winners such as Newbery titles						X	X	X		
407	Distinguishes between fact and opinion						X	X	X	X	
510	Follows ethical and legal guidelines in gathering and using information							X	X	X	X
511	Demonstrates recognition of the interdisciplinary relationships of information									X	
513	Identifies themes in literature										